

**: Double agents****ACME**

## Associate Studio Programme 2024 – ASP 11

### APPLICATION FORM

Please complete this form. Keep within the word limits. It works best in Adobe Acrobat (if you use Preview, prepare the text first in Word or similar and then paste it in). Include the completed form in a folder with a one-page CV and your portfolio of work as a JPEG or PDF. Name the folder 'ASP 11 2024 *Your Name*', compress it as a Zip file, not exceeding 4MB in total, and send it as an attachment to an email, with the subject line 'ASP 11 2024' to: [asp@arts.ac.uk](mailto:asp@arts.ac.uk)

**DEADLINE: 10am, Monday 30 September, 2024.**

Please note that for practical reasons any applications, or application materials, received after this deadline, or in any form other than described above, cannot be considered.

Guidance notes are available to download from the Double agents website: [www.doubleagents.org.uk](http://www.doubleagents.org.uk)

#### Your Details

**Your name:**

Home address:

Mobile 'phone number:

Email address:

Year of Graduation: 2023

2024

Course: BAFA CSM

BAFA Camberwell

BAFA Chelsea

**About Your Work**

---

Please describe your work – its form, concerns and processes – in no more than 200 words. Please include a clear description of the practical aspects of your work (the materials you use, the technical processes this involves, etc.) (max. 200 words)

---

**How would inclusion in the programme benefit your practice?**

---

Please describe how your practice, including the practical aspects of the making of your work, suits the open plan environment of the shared studio at the Highline Building and the accompanying programme of studio visits, and how you intend it to develop in this context. (max. 200 words)

The purpose of the ASP is the support recent graduates establish a professional practice for themselves. It aims in particular to support those graduates whose financial circumstances mean that a subsidised studio space may be the only way they could afford a studio. In relation to this how would you describe your financial circumstances? (max. 100 words).

Please tell us how you plan to support yourself financially during the Programme. (max. 100 words).

How much time per week do you think you will be able to devote to your work in the studio, and in general terms what do you believe you can achieve through inclusion in the Programme? (max. 100 words)

### List of Works

List of works

	Title	Date of work	Medium	Dimensions
1				
2				
3				
4				
5				

If applicable, insert URL links (eg. Youtube, Vimeo, etc) here:

1				
2				
3				
4				
5				

### Privacy Notice

I confirm that I have read and understood the privacy notice below:

---

This privacy notice relates to your application for the Associate Studio Programme as necessary for the processing and assessment of your application.

UAL processes personal information (including your name, email address and any other information you provide on your application) taken from your application to identify you within the application process and to maintain contact with you during the selection process. The personal information of shortlisted candidates, if unsuccessful, are kept on file on reserve for the period of the programme.

The personal data relating to your application will be processed under the basis 6(1)f 'legitimate interests'.

Your data will be stored on UAL hosted systems: One Drive and University emails within the Microsoft Office 365 environment.

Your data will be accessed by the selection panel, comprising of UAL staff, former Associates of the Studio Programme and representatives from Acme studios, who are a third party partner of the University.

Data belonging to successful candidates will be kept for the duration of the two year programme, plus three years. Data belonging to shortlisted but unsuccessful candidates will be kept for the duration of the two year programme, plus 6 months. Data belonging to unsuccessful candidates will be kept for six months.

### **Equal Opportunities Monitoring Form**

As part of the application process, you are asked to complete a simple form to help us understand, review and evolve the promotion, recruitment and form of the ASP. Your response is very valuable, but it is **optional**. The answers you give will play no part in the selection process and will only be used to review the diversity and inclusivity of the overall applications to the ASP this year, after the selection process is completed. You will fill in the form online, it is anonymous, and the responses are saved without any reference or connection to the person responding.

[CLICK HERE TO GO TO SURVEY](#)

### **Declaration**

I have read the application notes and confirm that I am eligible to apply. The information I have provided is true to the best of my knowledge.

Signed:

Date: